

Minutes of London SaRS Branch Annual General Meeting

17th May 2017, RSSB, London

1. Colin Dennis (London SaRS Branch Chair) opened the meeting and welcomed the attendees.
2. The Chair presented his report for 2016/17 – see report below
3. The AGM 2016 minutes were received and adopted by attendees.
4. Peter Stanton (SaRS London Branch Treasurer) provided a finance report with nothing significant to report – there has been no Branch expenditure in the year thanks to the support from organisation in providing excellent facilities for the evening events.
5. No resolutions were tabled.
6. Colin Dennis was proposed to continue as Chair of the London SaRS Branch.
Colin Dennis was elected (by unanimous vote).
7. London Branch Committee (see attendee list for names) were proposed to continue in their roles.
London Branch Committee was elected (by unanimous vote). Two further committee members being sought.
The formal AGM was then closed.
8. The Chair stated that he was delighted to be voted in again as chairman of the London Branch and thanked the meeting for their support. Colin outlined his plans for 2017/18 – see report below.
9. The results of the questionnaire distributed were also presented.
10. The attendees held an open discussion. Points raised include:
 - The importance of providing topics that support engineers in their preparation for CEng, encourage engagement from the upcoming generation of safety and reliability engineers.
 - Engagement with universities is importance, it is not the core activity for SaRS to engage with school age that was discussed at last year's AGM.
 - SaRS will move to EventBrite for advertising events, EventBrite can also be used to remind people of events
 - Collecting panel questions ahead of events will help improve the quality of post-talk discussions (noting some negative feedback in questionnaire) - EventBrite, Twitter could be used for this.
 - It was agreed that we should seek feedback on events with simple handout on people's chairs at each event.
11. The next London Branch SaRS events will be held
 - RSSB on the 28th June (STAMP)
 - Mott MacDonald on the 21st September (Presentations, then a social event hosted by WSP)
 - WSP on the 24th October (System Assurance).
12. The Chair thanked the attendees and closed the AGM
13. No AOB were raised

Actions raised at AGM

1. Colin to co-ordinate with Ben B about how to structure and promote events to make them more attractive and applicable for CEng level (early stage career) engineers. Co-ordinate with SaRS national council initiative to engage with universities
2. Simple (paper) feedback questionnaire to be distributed to future attendees
3. AGM attendees to approach Colin if want to be more involved in London Branch
4. Emma and Vincent to see how EventBrite, Twitter can be used to collect questions for panel discussion (ahead of events). Possibility for live tweeting?
5. Colin to co-ordinate with organisations to host 2018 events, interest expressed via questionnaire or at previous events (including Imperial, LR, DNV, Risktec)

The meeting closed at 1800 and was followed by a SaRS event on Goal Structuring Notation and then a social event at the Tokenhouse Pub.

London SaRS Branch Committee 2017-2018

Colin Dennis – Chairman (colin.dennis25@btinternet.com)

Pete Stanton – Treasurer (peter.j.stanton@networkrail.co.uk)

Emma Taylor – Secretary (emma.taylor@rssb.co.uk)

Jacqui Christodolou – SaRS HQ (info@sars.org.uk)

Vincent Gantry – Membership Database (vincent.gantry@mines-nancy.org)

Ashraf El – Shanawany (ashanawany@crarisk.com)

James Catmur – james@jcandassociates.co.uk

Please cc all emails to londonbranch@sars.org.uk

We would welcome 1-2 more people to join the committee. Please contact Colin Dennis for more information. London SaRS are pleased to welcome **Steven Burke** (steven.burke@risktec.co.uk) as a new committee member.

The presentation given at the 2017 AGM is available on the London Branch home page

<http://www.sars.org.uk/branches/london-branch/>

Attached

Chair's Report

Plans for 2017/2018

Topics proposed for future seminars

Attendees at AGM

Chair's Report

1. Successful year – 5 events:
 - a. Risk in a Regulatory Context – 16th June 2016
 - b. Making Balanced Safety Decisions – 16th November 2016
 - c. System Safety of Large Projects – 18th January 2017
 - d. Cyber Security – Different industry approaches? – 15th March 2017
 - e. GSN Theory and Practice – today

Attendance good at all events – 30 to 50

Excellent co-operation from companies notably – RSSB, WSP and Mott MacDonald

Feedback has been good both verbal and written in the questionnaire

Discussion sessions worked well

Good post event networking in the Pub

2. LinkedIn in page has grown to 250 members
3. Committee has been very active meeting every couple of months – particular thanks to Emma and Vincent in providing all their support to pull events together and manage the database etc
4. There seems to be a good buzz within the London Branch

Plans for 2017/18

1. With the pause in running national events (newsletter article) – the focus for SaRS is on the Branches
2. We are looking to develop the Branch further – getting more industries involved
3. Spreading the word to potential members – doing our bit in relation to the national recruitment campaign (newsletter article)
4. Getting more young professionals involved in the Branch and the events
5. Expanding the committee to cover wider industries
6. Seek regular feedback to check how we are doing – after each event?
7. Deliver good quality, interesting and meaningful events that the members want
8. First three events
 - a. Introduction to Systems-Theoretic Accident Model and Processes (STAMP) – 28th June 2017, RSSB Offices
 - b. Young SaRS Professionals presentations – 21st September 2017, Mott MacDonald Offices, with Social afterwards
 - c. “The different faces of System Assurance” - 24th October 2017, preceded by a CPD workshop, at WSP Offices. Membership workshop also planned
9. Other suggestions from questionnaire summarised below – a good list!
10. Two offers of using offices
 - a. Vincent Ganthly - DORIS – up to 20
 - b. Maria Mikela Chatzimichailidou – Imperial College – up to 30

Topics proposed for future seminars include

- Engineering Project Management
- More on Cybersecurity
- Submarines
- Spacecraft
- Confidential reporting, benefits to safety
- Augmented reality
- Systems safety beyond statistics
- Reliability/asset integrity
- Situational awareness and HF in engineering systems
- Use of SMART instruments in nuclear safety
- When LOPA is not enough – quantified techniques for integrity analysis and when to use
- IEC61511 2016 parts 2/3
- LOPA excellent/best practice
- Highways/automotive
- Aviation
- CSM-RA. Impact, issues and lessons
- Software reliability (from 2016 AGM)
- Use of BIM (building information management) and equivalent systems across multiple sectors (from 2016 AGM)
- “Big Data” including recent initiatives (from 2016 AGM)
- ALARP (noted as not a particularly attractive, engaging topic)
- Quality and assurance, as part of safety

Attendees

Name	Organisation
Andrzej Formaniak	Mott Mac
Audrey Canning	Virkonnen
Ben Buchanan	Enotrac
Colin Dennis	SaRS (Chair)
Darren Groombridge	Safety and Reliability Engineering
Dave Hardman	RSSB
Emma Taylor	RSSB
James Catmur	JC&A
Jacqui Christodoulou	SaRS (CEO)
Pete Stanton	Network Rail
Steven Barker	CAA
Steven Burke	Risktec
Vincent Ganthy	Offshore Design Engineering