

**Safety and Reliability Society London Branch
Annual General Meeting**

**Wednesday 19th May 2021
Virtual Meeting via Teams
17:00**

AGENDA

17:00 – Start of AGM

1. Welcome – Vincent
2. Overview of meeting agenda - Vincent
3. Chairman's report on London Branch activities (Vote) – Vincent
To include:
 - a. Receipt and Adoption of Last Year's AGM Minutes
 - b. Treasurer Report - Pete
4. Resolutions (none to be tabled)
5. Chairman role for 2021/22 (Vote)
6. Committee for 2021/22 (Vote)

17:25- End of formal AGM

7. Plans for 2021/22 – SaRS Chair
8. Closing remarks – SaRS Chair
9. AOB

18:00 – Panel Discussion on "The Value of Safety Culture

Biography – Angela Ku , Proposed for Chair, SaRS London Branch – attached
London Branch Committee members – attached
Chair's Report (2020-2021) – attached
Plan for 2021-2022 – attached
Event Programme and Topics for 2021-2022 – attached
Minutes of 2020 meeting – attached

Biography – Angela Ku, Nomination for Chair of the London SaRS Branch (2021/2022)

Angela Ku is a safety and risk consultant with ten years of working experience predominately in the railway, oil & gas and processing industries. She is a chartered engineer registered with the Institution of Mechanical Engineers (IMechE). With advanced modelling expertise and strong project management skills, Angela has successfully delivered high-quality works and innovative solutions for multinational clients over years. She has extensive global project experience for engineering contractors, facilities owners and government authorities in Asia Pacific, the Middle East, Europe, Africa and America.

Relocating from Hong Kong to London, Angela joined SaRS London Branch Committee in November 2017 and served as the Branch Coordinator in her first year with the committee. She is also a member in the Webinar Committee and the vice chair in the Academic Assessment Committee in SaRS.

London Branch Committee

Vincent Ganthy
John Stringer (Social Media, Branch Coordinator)
Angela Ku
Pete Stanton (Treasurer)
Colin Dennis
James Catmur
Richard Derrett-Smith
Chris Harrison
Ben Gilmartin
Ali Patton (Social Media)
Mark Sujjan
Hesam Mehrabi Mahani
Jack Brooke
Harry Moss
Seyi Weli (Temporarily Unable to Support the Committee)

New Committee Member Proposals (SaRS Members)

None

Retiring Committee Member

Pete Stanton (Treasurer)

Nomination for Treasurer of the London SaRS Branch

Chris Harrison

Chair's Report 2020/21

Despite unprecedented circumstances, considered another successful year - 8 events (up one from last year):

- March 2021 - Road Tunnel Safety
- February 2021 - Innocent Bystanders? Taking human activities into account in QRA
- January 2021 - Forecasting Reliability Through Life
- November 2020 - Smart Motorways
- October 2020 - Safety-II and the Functional Resonance Analysis Method (FRAM)
- October 2020 - Safety, Security and Sustainability in Space - Mythbusters and Managing Risks
- September 2020 - Early Career Professionals
- June 2020 - Delivering Safety and Reliability through Industry Collaboration (Joint SaRS and YRP Webinar)

The Tour of the AAIB (initially planned for April 2020) has remained postponed due to the pandemic. The branch hopes to be able to hold it once restrictions are lifted.

Summary:

- All events have been moved successfully to webinars only due to the pandemic. Past experience of joint live/webinar events have been key in the smooth transition
- All events have been rated as good or excellent
- Our webinars have been well attended often attracting 90+ participants from around the globe
- Started running some events as panel discussions - increasing time to address questions from the audience (premiered for the Smart Motorways event)
- Increased interfaces with neighbouring branches via the national External Affairs Committee.
- Webinar recordings and presentation slides are available on the members area of the SaRS website
- Good representation of LB committee members on SaRS Council and participating in national initiatives (e.g. SaRS journal).
- Moving to online-only events has removed the opportunity for post event networking and reduced contacts with our valued affiliate organisations.

The London Branch Committee has been active meeting online every couple of months - particular thanks to John and Ali in managing social media posts and to the Webinar Working Group.

Overall, the London Branch has fared quite well despite the drastic change of environment and continues to diversify its offerings.

Plans for 2021/22

1. The focus for SaRS is on attracting and retaining members given recent declines in membership - this will be especially important given the COVID-19 situation and the disruptive impact across industries
2. Spreading the word to potential members and recruiting new members
3. Getting more young professionals involved in the Branch and the events
4. Expanding the committee to cover wider industries, ensure diversity (techniques, industries)
5. Seek regular feedback to check how we are doing

6. Deliver thought provoking, good quality, interesting and meaningful events that the members want
7. Greater online presence and more Webinars
8. Ongoing use of social media, continue to build a community, and S&R conversations
9. Taking up affiliate and non-affiliate company offers of using offices
10. We continue to focus on improving our events, including enhanced audio-visual support and responding to member's inputs, the importance of time management, keeping speakers and Q&A to schedule
11. When the COVID-19 situation gets better and the government guidelines allow, consider the return of face-to-face events e.g. tours, evening lectures, etc.

Event Programme for 2021/2022 is under development, with the following topics currently being proposed / planned:

- Career path presentation event series
- Building Safety
- Low Carbon / Sustainability and S&R challenges
- Early Career Professional Event - Recurring series planned for September
- Incident Digital recording and Data Recovery - November
- Tour of AAIB - Currently Postponed

Minutes of London SaRS Branch Annual General Meeting
21st May 2020, MS Teams

Attendees:

Richard Derrett-Smith (LB Chair)
Vincent Ganthy (LB Chair Elect)
Ali Patton
Angela Ku
Ben Gilmartin
Chris Harrison
Colin Dennis

Hesam Mehrabi Mahani
James Catmur
John Stringer (LB Co-ordinator)
Mark Sujjan
Pete Stanton (LB Treasurer)
Seyi Weli

The formal AGM opened at 17:30.

1. Welcome

Richard Derrett-Smith opened the meeting and welcomed the attendees.

2. Minutes from previous meeting

The minutes from the 2019 AGM were received and adopted by attendees.

3. Chair's Report

Richard Derrett-Smith gave a summary of the year, including a run through of the year's events (see chair's report overleaf).

Peter Stanton (SaRS London Branch Treasurer) provided a finance report with nothing significant to report - there has been no Branch expenditure in the year thanks to the support from organisation in providing excellent facilities for the evening events.

He thanked the Affiliates including WSP, Mott MacDonald, Imperial College, DNV and RSSB for their hosting of events.

4. Resolutions

No resolutions were tabled.

5. Chair role for 2020/21

Vincent Ganthy was proposed as Chair of the London SaRS Branch.

Vincent was elected (by unanimous vote).

6. Committee role for 2020/21

London Branch Committee were proposed to continue in their roles.

London Branch Committee was elected (by unanimous vote).

Two new London Branch Committee members were proposed. They provided a brief summary of their experience.

Mark Sujjan and Hesam Mehrabi Mahani were elected (by unanimous vote).

The formal AGM was then closed at 17:45.

7. Plans for 2021

The Chair stated that he was delighted to be voted in as chairman of the London Branch and thanked the committee for their support. Vincent outlined the plans for 2020/21 (see chair's report overleaf).

8. AOB

No AOB were raised

The meeting was closed and followed by the LB webinar 'bowties and their use in different industries'.

Chair's Report 2019/20

Another Successful year - 7 events (same as last year) + 1 postponed:

- May 2019 -Healthcare: Understanding the Safety of Current Systems and Future Technologies
- June 2019 - Risk Matrices
- September 2019 - Early Career Professionals Event
- October 2019 - Cyber - What's the Threat
- November 2019 - Auto ISA - Friend or Foe
- November 2019 - Tour of Crossrail Site at Paddington
- February 2020 - 30 Years of SIL
- April 2020 - Tour of AAIB (Postponed until later in 2020)

Summary:

- Attendance good at all events - 30 to 50
- Our bookings are usually full up and waitlisted
- All events have been rated as good or excellent
- Our Webinars have been well attended often attracting 100+ participants from around the globe
- Excellent co-operation from companies, notably - RSSB, WSP, DNV, Arcadis and Mott MacDonald
- We have a new "regular" London venue at Arcadis' offices
- Started the first of the "tour" events at Crossrail which aims to offer a variation on the traditional evening presentation and Q&A format
- Forged closer links with neighbouring branches, e.g. Solent.
- Good post event networking
- Presentations available on the members area of the SaRS website
- Good representation of LB committee members on SaRS Council and participating in national initiatives, namely licensed member application,

The London Branch Committee has been active meeting online every couple of months - particular thanks to John and Vincent in managing the event invitations, social media posts and event registrations.

Overall, there continues to be a good buzz within the London Branch and it is seen as an exemplar for how branches should operate in many ways.

Plans for 2020/21

1. The focus for SaRS is on attracting and retaining members given recent declines in membership - this will be especially important given the COVID-19 situation and the disruptive impact across industries
2. Spreading the word to potential members and recruiting new members
3. Getting more young professionals involved in the Branch and the events
4. Expanding the committee to cover wider industries, ensure diversity (techniques, industries)
5. Seek regular feedback to check how we are doing
6. Deliver thought provoking, good quality, interesting and meaningful events that the members want
7. Linking Affiliate companies to the Branch
8. Greater online presence and more Webinars
9. Ongoing use of social media, continue to build a community, and S&R conversations
10. Taking up affiliate and non-affiliate company offers of using offices