

**Safety and Reliability Society London Branch
Annual General Meeting**

Thursday 26th May 2022

Arup, 80 Charlotte Street, London W1T 4QS (80.01 Room 26)

or

Virtual Meeting via MS Teams

17:15

AGENDA

17:15 – Start of AGM

1. Welcome – Angela
2. Overview of meeting agenda – Angela
3. Chair's report on London Branch activities (Vote) – Angela
To include:
 - a. Receipt and Adoption of Last Year's AGM Minutes
 - b. Treasurer Report – Chris
4. Resolutions (none to be tabled)
5. Chair role for 2022/23 (Vote)
6. Committee for 2022/23 (Vote)

17:30 – End of formal AGM

7. Plans for 2022/23 – SaRS LB Chair
8. Closing remarks – SaRS LB Chair
9. AOB

18:00 – The safety of low carbon hydrogen and its applications

Biography – Ali Patton, Proposed for Chair, SaRS London Branch – attached
London Branch Committee members – attached
Chair's Report (2021-2022) – attached
Plan for 2022-2023 – attached
Event Programme and Topics for 2022-2023 – attached
Minutes of 2021 meeting – attached

Biography – Ali Patton, Nomination for Chair of the London SaRS Branch (2022/2023)

Ali Patton is a risk and safety intelligence analyst with over four years of experience at the Rail Safety and Standards Board (RSSB), during which time he has worked on a variety of projects to support the management and modelling of risk on the Great British mainline railway. This includes coordinating the Risk Management Forum, a one-day conference for safety risk managers and practitioners to share, develop and steer good practice. More recently, he has defined and developed the platform train interface section of the Safety Risk Model, a world-leading model of railway risk.

Ali has been an active part of SaRS and has served on the London Branch committee since 2019, and has been the branch coordinator for the same branch since January 2022.

London Branch Committee

Ali Patton
Angela Ku
Ben Gilmartin
Chris Harrison (Treasurer)
Colin Dennis
Evelyn Zunun (Branch Coordinator)
Hesam Mehrabi Mahani
Jack Brooke
James Catmur
John Stringer
Kehinde Makinde
Mark Sujan
Seyi Weli

New Committee Member Proposals (SaRS Members)

None

Retiring Committee Member

None

Nomination for Branch Coordinator of the London SaRS Branch

Evelyn Zunun

Chair's Report 2021/22

This was another year the branch activities heavily affected by COVID pandemic. All events continued successfully delivering online - 6 events:

- March 2022 - Safety of offshore wind power generation
- December 2021 - A 'Chadwick' to solve today's building miasma (indoor air quality in buildings and railway)
- November 2021 - Identifying, Recording and Investigating a Digital Incident
- October 2021 - Rail Week - Safety on the Rails (Joint event with Young Rail Professionals (YRP))
- September 2021 - Early Career Professionals Presentation
- May 2021 - The Value of Safety Culture: Panel Discussion

The Tour of the Air Accidents Investigation Branch (AAIB) (initially planned for April 2020) was postponed due to the pandemic. The branch hopes to be able to hold it in 2022. It is to be confirmed with AAIB.

Summary:

- All events have been rated as good or excellent.
- Our webinars have been well attended often attracting 80+ participants from around the globe.
- London Branch used to have most of the events scheduled in the evenings as they were face-to-face events after work hours. Moving to online events allowed us to have a lunchtime event which was also well received.
- Webinar recordings and presentation slides are available on the members area of the SaRS website.
- Good representation of LB committee members on SaRS Council and participating in national initiatives (e.g. SaRS journal).
- Whilst the branch has successfully enhanced its reputation in different parts of the world through offering online branch events, our vision of building a stronger local professional community has become vague. The online-only events removed the opportunity for post event networking and reduced contacts with our valued affiliate organisations. The branch is re-introducing hybrid branch events (both face-to-face and online) to hopefully bring back stronger local connections.

The London Branch Committee had branch meetings online every couple of months - particular thanks to John and Ali in supporting the branch coordination and to Colin in supporting the planning and set-up of webinars.

Overall, the London Branch has sustained its operation well during the COVID pandemic. As all England government's covid restrictions have been lifted, the branch is carefully bringing back face-to-face events (e.g. tours, lectures, etc.) and continues to diversify its offerings.

Plans for 2022/23

1. The main focus for the next year will be to successfully return to face-to-face events, to once again tap in to the networking benefits of SaRS, while still running high-quality webinars (using a hybrid format)
2. Attracting and retaining SaRS members will remain as important as ever
3. Getting more young professionals involved in the Branch and the events
4. Expanding the committee and maintaining representation of diverse industries and techniques
5. Continue to seek regular feedback to keep improving

6. Deliver thought provoking, good quality, interesting and meaningful events that the members want (and advertise them to interested parties)
7. Offer good networking opportunities - through face-to-face SaRS events, Q&A on online events, and through the online SaRS community, the latter to be done with the help of the social media coordinator role
8. Taking up affiliate and non-affiliate company offers of using offices

Event Programme for 2022/2023 is under development, with the following topics currently being proposed / planned:

- Ethics of Risk Intensity Transfer
- Vision Zero for Roads
- Early Career Professional Event (next occurrence to be held in November)
- Tour of AAIB - Currently Postponed

Minutes of London SaRS Branch Annual General Meeting
19th May 2021, MS Teams

Attendees:

Vincent Ganthy (LB Chair)
Angela Ku (LB Chair Elect)
Ali Patton
Ben Gilmartin
Chris Harrison
Colin Dennis

Hesam Mehrabi Mahani
James Catmur
John Stringer (LB Co-ordinator)
Mark Sujan
Pete Stanton (LB Treasurer)

The formal AGM opened at 17:00.

1. Welcome

Vincent Ganthy opened the meeting and welcomed the attendees.

2. Meeting Agenda

Vincent Ganthy introduced the meeting agenda

3. Chair's Report

Vincent Ganthy gave a summary of the year, including a run through of the year's events (see chair's report overleaf).

The committee recognised how the outreach of the branch has increased over the years with increased attendance to the events. The committee discussed about the uptake in SaRS Memberships in relation the increased attendance. Colin Dennis advised there was a good start to the year although this has slowed down.

The minutes from the 2020 AGM were received and adopted by attendees.

Peter Stanton (SaRS London Branch Treasurer) provided a finance report with nothing significant to report - there has been no Branch expenditure in the year. The finance report was adopted by attendees.

4. Resolutions

No resolutions were tabled.

5. Chair role for 2021/22

Angela Ku was proposed as Chair of the London SaRS Branch.

Angela was elected (by unanimous vote).

6. Committee role for 2021/22

Pete Stanton is retiring from the London Branch Committee and his role of treasurer. The committee thanked Pete for his contributions over the years.

Chris Harrison was proposed to take on the role of the branch treasurer. Chris was elected (by unanimous vote).

There was no other change to the London Branch Committee which will continue in their roles.

The formal AGM was then closed at 17:22.

7. Plans for 2021

The Chair stated that she was delighted to be voted in as chairman of the London Branch and thanked the committee for their support. Angela outlined the plans and event programme for 2021/22 (see chair's report overleaf).

8. AOB

The committee discussed potential future events not yet included in the programme, some of which being tours requiring COVID restrictions to be lifted.

The committee had a discussion about the branch representation on LinkedIn, having both a page and a group. A review will be undertaken to decide on what should be kept going forward.

James Catmur introduced a potential new topic idea regarding 'building ventilation safety'. This will be reviewed further to determine what could be organised as part of the 2021/22 event programme.

Colin Dennis reminded that a team should be put together to prepare the recurring Early Career event and set a date in September. This will be decided at the next branch committee meeting on 9th June.

The meeting was closed and followed by the LB webinar 'The Value of Safety Culture: Panel Discussion'.

Chair's Report 2020/21

Despite unprecedented circumstances, considered another successful year - 8 events (up one from last year):

- March 2021 - Road Tunnel Safety
- February 2021 - Innocent Bystanders? Taking human activities into account in QRA
- January 2021 - Forecasting Reliability Through Life
- November 2020 - Smart Motorways
- October 2020 - Safety-II and the Functional Resonance Analysis Method (FRAM)
- October 2020 - Safety, Security and Sustainability in Space - MythBusters and Managing Risks
- September 2020 - Early Career Professionals
- June 2020 - Delivering Safety and Reliability through Industry Collaboration (Joint SaRS and YRP Webinar)

The Tour of the AAIB (initially planned for April 2020) has remained postponed due to the pandemic. The branch hopes to be able to hold it once restrictions are lifted.

Summary:

- All events have been moved successfully to webinars only due to the pandemic. Past experience of joint live/webinar events have been key in the smooth transition
- All events have been rated as good or excellent
- Our webinars have been well attended often attracting 90+ participants from around the globe
- Started running some events as panel discussions - increasing time to address questions from the audience (premiered for the Smart Motorways event)
- Increased interfaces with neighbouring branches via the national External Affairs Committee.
- Webinar recordings and presentation slides are available on the members area of the SaRS website
- Good representation of LB committee members on SaRS Council and participating in national initiatives (e.g. SaRS journal).
- Moving to online-only events has removed the opportunity for post event networking and reduced contacts with our valued affiliate organisations.

The London Branch Committee has been active meeting online every couple of months - particular thanks to John and Ali in managing social media posts and to the Webinar Working Group.

Overall, the London Branch has fared quite well despite the drastic change of environment and continues to diversify its offerings.

Plans for 2021/22

1. The focus for SaRS is on attracting and retaining members given recent declines in membership - this will be especially important given the COVID-19 situation and the disruptive impact across industries
2. Spreading the word to potential members and recruiting new members
3. Getting more young professionals involved in the Branch and the events
4. Expanding the committee to cover wider industries, ensure diversity (techniques, industries)
5. Seek regular feedback to check how we are doing

6. Deliver thought provoking, good quality, interesting and meaningful events that the members want
7. Greater online presence and more Webinars
8. Ongoing use of social media, continue to build a community, and S&R conversations
9. Taking up affiliate and non-affiliate company offers of using offices
10. We continue to focus on improving our events, including enhanced audio-visual support and responding to member's inputs, the importance of time management, keeping speakers and Q&A to schedule
11. When the COVID-19 situation gets better and the government guidelines allow, consider the return of face-to-face events e.g. tours, evening lectures, etc.

Event Programme for 2021/2022 is under development, with the following topics currently being proposed / planned:

- Career path presentation event series
- Building Safety
- Low Carbon / Sustainability and S&R challenges
- Early Career Professional Event - Recurring series planned for September
- Incident Digital recording and Data Recovery - November
- Tour of AAIB - Currently Postponed